

## GOVERNOR'S HOUSING COMMITTEE

Meeting Minutes  
November 19, 2012  
1:30 p.m.

---

This meeting of the Governor's Housing Committee was called to order in the LBJ Building, Conference Room 155, Boise, ID.

Committee Members Present: Representative Phylis King  
Senator Chuck Winder  
Senator Les Bock  
Representative Max Black  
Director Teresa Luna, Department of Administration

Others Present: Department of Administration, Keith Reynolds, Ric Johnston, Facility Services Manager, Jennifer Pike, Management Assistant, Margaret Odedo, Management Assistant, Robyn Lockett, Legislative Services, Betsy Russell, Spokesman Review

**CALL TO ORDER** by Chairman Winder at 1:30 p.m.

**Approval of Minutes** – *Chairman Winder*

**Motion:** Representative King moved to correct the minutes to reflect financial balance changes from the October 2, 2012 meeting. Seconded by Representative Black. With no further discussion the motion passed.

**Fiscal Update:** Keith Reynolds, Department of Administration Chief Financial Officer provided the following report.

Beginning with the budget to actual, Mr. Reynolds indicated that the biggest part of the budget consists of grounds and maintenance. Mr. Johnston, Department of Administration, Division of Public Works, Facilities Services Manager stated that our bill for labor had increased significantly and we are looking into the issue. It is possible an error occurred due to a person retiring and a new person coming on. One other expense is for fertilizing the grounds. We had agreed to split the cost and had expected the bill to come in last fiscal year; however we have just recently received it.

Senator Bock asked for billing clarification on labor. Mr. Johnston stated that we do receive itemized bills from Simplot. Chairman Winder directed the department to follow up on the error and report back to the committee.

Representative Black asked for clarification of zero balance for alarm monitoring. Mr. Johnston indicated that the department had the alarm system changed at the house when the unit was replaced to report directly to the capitol mall security office. Mr. Reynolds then asked the committee to refer to the cash flow sheet and provided all relevant information. Representative King asked if we are on track of coming below the \$177,000 budget.

Mr. Reynolds replied that is correct. The last item Mr. Reynolds reviewed was the Idaho House Community Foundation funding with no change, other than the interest earned, where we have an agreement that the interest becomes our cost of managing the fund.

<b>Idaho House Financials July 1, 2012 – October 31, 2012</b>	<b><u>Beginning Balance</u></b>	<b><u>Total YTD Revenues</u></b>	<b><u>Total YTD Expenditures</u></b>	<b><u>FY 2013 Balance</u></b>
FY2013 Budget to Actual	\$177,400	\$0	\$96,525	\$ 51,877
Cash Flow	\$ 858,093	\$13,285	\$80,875	\$790,502
Idaho House Fund Managed by the Idaho Community Foundation	\$ 164,115	\$152	\$152	\$164,115

Chairman Winder asked the committee to review the testimony that has been received to date. After a lengthy discussion about selling the house, cutting maintenance cost, finding another purpose for house and giving the house back, it was unanimously decided that Chairman Winder and Senator Bock will have a follow up discussion with the Simplot family.

**Motion:** Senator Bock motioned to adjourn the meeting. Seconded by Representative King. With no further discussion the motion passed.

#### ADJOURNMENT

The meeting was adjourned at 2:33 p.m.

Margaret Odedo, Management Assistant  
Department of Administration