

GOVERNOR'S HOUSING COMMITTEE

Meeting Minutes
April 8, 2013
1:30 p.m.

This meeting of the Governor's Housing Committee was called to order in the Capitol Building, WW17 Flex Room, Boise, ID.

Committee Members Present: Representative Phylis King
Senator Chuck Winder, Chairman
Representative Reed DeMordaunt
Director Teresa Luna, Department of Administration

Committee Members Absent: Senator Les Bock

Others Present: Department of Administration, Keith Reynolds, Tim Mason, Administrator, Public Works, Ric Johnston, Facility Services Manager, Jennifer Pike, Management Assistant, Margaret Odedo, Management Assistant, Elizabeth Criner, J.R. Simplot Company, Shoni Pegram, Governor's Office

CALL TO ORDER by Chairman Winder at 1:35 p.m.

Approval of Minutes – Chairman Winder

Motion: Representative King moved to accept the minutes as written from the March 1, 2013 meeting. Seconded by Representative DeMordaunt. With no further discussion the motion passed.

Fiscal Update: Keith Reynolds, Department of Administration Chief Financial Officer began his presentation by stating that there have not been significant financial changes from our last meeting. The following reports were reviewed by the committee:

Idaho House Cash Flow - July 1, 2012 – February 28, 2013

Beginning Balance	Total YTD Revenues	Total YTD Expenditures	FY2013 Balance
\$858,093	\$19,018	\$115,917	\$761,194

Idaho House Budget - July 1, 2012 – February 28, 2013

Beginning Budget	Total YTD Revenues	Total YTD Expenditures	FY2013 Balance
\$177,400	\$0	\$115,917	\$61,483

Idaho House Calendar Year 2013

Beginning Balance	Total YTD Revenues	Total YTD Expenditures	FY2013 Balance
\$164,115	\$28	\$28	\$164,115

Mr. Reynolds provided further explanation in regards to bonds and interest rate investments done through the Treasurer's Office.

Department of Administration House wrap-up time line: Director Luna reported to the committee that we have met with the First Lady to begin the process of shutting down the house. We will begin to identify personal items of the Governor, and complete inventory of other items. The last event is May 18, 2013 and the Department expects to move all items out shortly after with a return of the house June 30, 2013. We will have legal issues to deal with in this time frame.

Governor's Housing Stipend: Director Luna asked the committee when a stipend should be looked at and when that should be reinstated. Further explanation around the stipend was provided, noting that any decision rests with this committee. Discussion around the current deed to the property was than reviewed and the process that will be legally required to return the property.

Chairman Winder directed the Department of Administration with the following tasks:

- Investigate what can be done with the Idaho Community Foundation funds and bring findings back to the committee.
- Keep the committee informed of the timeline and when a full inventory has been completed.
- Consult with the Attorney General on statutory authority of how a stipend is to be used and bring history back to the committee at the next meeting.
- Investigate what the committee can do with all remaining funds once the Idaho House has been closed down.
- Consult with the Attorney General about who has signing authority for the legal documents and to bring this information back to the committee.

With no further discussion, Chairman Winder asked for a motion to adjourn.

Motion: Representative DeMordaunt made a motion to adjourn the meeting. Seconded by Representative King. With no further discussion the motion passed.

ADJOURNMENT

The meeting was adjourned at 2:13 p.m.

Margaret Odedo, Management Assistant
Department of Administration