

GOVERNOR'S HOUSING COMMITTEE

Meeting Minutes
May 10, 2011 – 10:00 a.m.

This meeting of the Governor's Housing Committee was called to order in the Len B. Jordan Building, at 650 W. State Street, Boise, ID.

Committee Members Present: Representative Phylis King
Senator Chuck Winder
Representative Max Black
Director Teresa Luna, Department of Administration

Others Present: Keith Reynolds, Division of Financial Management
Elizabeth Criner, J.R. Simplot Co.
Connie Smith, Chief Financial Officer, Department of Administration
Ric Johnston, Facility Services Manager, Division of Public Works
Jennifer Pike, Management Assistant, Department of Administration

CALL TO ORDER by Director Luna at 10:00 a.m.

Director Luna noted that the Committee needed to appoint a Chairman with the departure of Senator Bob Geddes from the Committee. With no objections from the Committee, Senator Winder was confirmed as the new Chairman of the Governor's Housing Committee.

The first order of business was the approval of the minutes from the 5/11/2010 meeting.

Approval of Minutes – *Chairman Winder*

Motion: Rep. King moved to approve the minutes from the 5/11/2010 meeting. The motion was seconded by Rep. Black. With no further discussion the motion passed.

Director Luna suggested that since the Committee only meets 1 or 2 times per year, that Jennifer Pike would prepare the draft minutes following each meeting and email them to members for approval. This process will allow Jennifer to post the minutes on the website instead of waiting for the next scheduled Committee meeting.

Budget and Funding Update – *Connie Smith*

Connie Smith from the Department of Administration presented the following documents:

- 1) Idaho House Cash Flow July 2010 – June 2011
- 2) Idaho House Fund Managed by the Idaho Community Foundation, CY2011 – no activity
- 3) Idaho House FY2011 Budget, actual expenditures through 4/30/2011
- 4) Idaho House FY2012 Proposed Budget

Currently the only two income sources for the House are short-term/long-term interest and rental income. Rep. Black inquired about the revenue amounts listed for short-term and long-term interest revenue. Ms. Smith responded that there was an error on the printed report.

***A corrected report was emailed to all Committee members on May 12, 2011 reflecting short-term interest revenue of \$1,479 and long-term interest revenue of \$25,596.

Director Luna pointed out that these expenditures are now cutting in to the \$1 million corpus that started the Governor's Residence Fund.

Senator Winder asked about the interest accrued by the Idaho Community Foundation funds. Ms. Smith explained that the interest is used to pay ICF for the services they provide in managing the funds and that an agreement was drawn up with regards to the interest when the account was first started.

Rep. Black asked about the estimated overhead costs for the FY2012 budget. Ms. Smith and Ric Johnston explained that the overhead fees cover the time and services of Department of Administration employees, i.e. maintaining financials and administering use of the House. Overhead is calculated on an allocated basis.

Ms. Smith noted in the proposed FY2012 budget that costs for communications, janitorial and flags had all increased. Communications includes phone service, internet and cable service. Janitorial services are provided on a weekly basis at the request of the Governor and First Lady. Flag costs have increased due to replacement and repairs.

FY2012 Proposed Budget - *Connie Smith*

Motion: Rep. Black moved to adopt the budget as presented. The motion was seconded by Rep. King. With no further discussion the motion passed and the FY2012 budget was approved.

Other Updates – *Teresa Luna*

Director Luna informed the Committee that the House has been utilized about 24 times during the last 12 months with events coordinated by Admin. There has been an increased interest in using the House by state agencies and non-profits. Usage by the Governor and First Lady is not tracked as the House is considered their residence. The Department of Administration will seek out estimates for weekly janitorial costs as a possibility for budget savings.

Director Luna also suggested that increasing the fees for use of the House may be necessary to offset operating costs. Doubling the current fees for use of the House would keep the cost affordable for agencies to rent the House as a meeting venue. Proposed increases will be made available to the Committee, and the Committee approved fee schedule will be posted on the Governor's House website.

Future of the House

Rep. King asked the Committee to consider the future of the House, whether the Committee wants to keep it as the official residence of the governor, sell it, or give it back to the Simplot family.

Sen. Winder noted in a previous conversation with Mark Dunn of the Simplot Co. that there may be some interest in the Simplot Co. assisting in the fundraising opportunities to make the house self-sustaining and not have to ask the State for additional dollars. Elizabeth Criner with the Simplot Co. assured the Committee that those conversations were taking place and that Mr. Dunn is looking at coordinated efforts to raise funds to rebuild the corpus of funds.

Sen. Winder instructed the Committee to set a 6-month deadline to gather further information and make a decision (approx. November 10th), with a follow up at the 90-day mark (approx. August 10th).

Next Meeting of the Committee

The next meeting of the Governor's Housing Committee was not set, but should be some time around mid August.

ADJOURNMENT

With no further discussion the meeting was adjourned at 11:05 a.m..

Jennifer Pike, Management Assistant
Department of Administration