

# GOVERNOR'S HOUSING COMMITTEE

Meeting Minutes

June 24, 2014

11:00 A.M.

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This meeting of the Governor's Housing Committee was called to order in the LBJ Building, Conference Room 155, Boise, ID.

Committee Members Present: Senator Chuck Winder, Chairman  
Senator Roy Lacey (via conference call)  
Director Teresa Luna, Department of Administration  
Representative Phylis King

Others Present: Department of Administration, Keith Reynolds, CFO, Tim Mason, Public Works Administrator, Ric Johnston, Facility Services Manager, Jennifer Pike, Public Information Specialist, Margaret Odedo, Management Assistant, Robyn Lockett, Senior Budget Analyst, and Shelby Kerns, Budget Bureau Chief.

**CALL TO ORDER** by Chairman Winder at 11:10 a.m.

## **Approval of Minutes** – *Chairman Winder*

**Motion:** Representative King moved to accept the minutes as written from the December 9, 2013 meeting. Seconded by Chairman Winder. With no further discussion the motion passed.

**Idaho Community Foundation, "ICF":** Chairman Winder reviewed a memo regarding the Idaho House Special Project Fund, noting a balance of \$164,114.75 that has carried over since early 2010. The ICF respectfully requests that the Governor's Housing Committee begin closing out the fund. Chairman Winder stated at this time the Committee has two options to consider. The first is that the funds are transferred to the Governor's Residence Fund, administered by the Department of Administration, or a separate fund be set up with the same purpose as the ICF fund. After further discussion from all members, Chairman Winder asked staff to verify with the ICF on how the original donors would be affected by either decision.

**Fiscal Update:** Keith Reynolds, Department of Administration Chief Financial Officer presented the following financial overview beginning with the Idaho House Cash Flow and ending with a proposed FY2015 budget.

| <b>Idaho House Financials<br/>July 1, 2013 – May 31, 2014</b> | <b><u>Beginning<br/>Balance</u></b> | <b><u>Total YTD<br/>Revenues</u></b> | <b><u>Total YTD<br/>Expenditures</u></b> | <b><u>FY 2014<br/>Balance</u></b> |
|---|-------------------------------------|--------------------------------------|--|-----------------------------------|
| Idaho House Cash Flow   | \$721,007                           | \$15,552                             | \$87,101                                 | \$649,458                         |
| FY2014 Budget Review  | \$94,630                            | \$0                                  | \$87,101                                 | \$7,529                           |
| Idaho House Fund  | \$164,115                           | \$67                                 | \$67                                     | \$164,115                         |
| Proposed FY2015 Budget  | \$66,700                            | \$0                                  | \$0                                      | \$66,700                          |

Chairman Winder asked staff if the overhead cost is appropriately set or if an adjustment needs to be made. Mr. Reynolds responded that the overhead costs were set some time ago, but that the Department would be willing to take a look at that calculation at the Committee's direction.

**Motion:** Representative King moved to accept the FY2015 Budget as presented. Senator Lacey seconded the motion with a provision that staff come back to the next meeting with more information on overhead costs.

**Inventory Update:** Director Luna informed the committee that approximately fifty percent of the residential furniture from the Idaho House is in storage and about fifty percent is located at the Governor's ranch. Director Luna indicated that the Department of Administration is exploring options for use of the Idaho House inventory at the Alexander House. Representative King asked if other places such as the Bishop's House were being considered. Director Luna stated that some items could be sold or disposed of through the State's surplus program that would give agencies an opportunity to obtain those items.

**Fort Boise Property:** Director Luna provided a brief overview regarding land that was acquired as part of a trade with the Bureau of Land Management (BLM). The stipulation on the land is that the State would turn it into a park, use it for a governor's residence or give it back. The BLM reached out to the Department of Lands, who is the custodian of the land, regarding the State's plan for that property. The Department of Administration is continuing to do some research on the land and the options available to the Committee.

Chairman Winder directed staff to gather background on the property from the original land grant through the land exchange in 1981 and present at the next meeting. Representative King suggested the Committee look into the possibility of approaching the City of Boise to gauge their interest in the land for use as a park.

**Motion:** Representative King moved to adjourn the meeting. Seconded by Director Luna. With no further discussion the motion passed.

#### ADJOURNMENT

The meeting was adjourned at 11:39 a.m.



Margaret Odedo, Management Assistant  
Department of Administration