

STUDY GROUP ON LOCATIONS OF STATE AGENCIES

Meeting Minutes

May 24, 2019

A meeting of the Study Group on Locations of State Agencies was held on this date in Room #155, Len B. Jordan Building, 650 W. State Street, Boise, Idaho. Chairman Winder called the meeting to order at 10:30 am.

Members Present:

Senator Chuck Winder, Chairman

Wayne Meuleman, Executive Director, Idaho State Building Authority (ISBA)

Clay Carley

Representative Robert Anderst

Bryan Mooney, Director, Department of Administration

Others Present:

Keith Reynolds, Deputy Director and CFO, Department of Administration

Barry Miller, Deputy Administrator, Division of Public Works

Tony Eldeen, Analyst, Division of Financial Management

Jill Randolph, Analyst, Legislative Services Office

Phil McGrane, Ada County Clerk

Trent Tripple, Chief Deputy, Ada County Clerk's Office

Diane Blume, Program Specialist, Department of Administration

APPROVAL OF MINUTES

MOTION: Mr. Meuleman moved, and it was seconded by Mr. Carley that the minutes of the April 15, 2019 meeting be approved as written. The motion passed unanimously.

APPRAISAL OF THE DEPARTMENT OF LABOR BUILDING

As directed by this study group, Mr. Reynolds explained, quotes were solicited for appraisals of the two Department of Labor buildings in Boise. Three appraisers were contacted--Brad Knipe, Sam Langston and Scott Calhoun—and their quotes ranged from \$6,500 to \$32,000. Sam Langston performed an appraisal of the building in 2003, he noted. Brad Knipe submitted the low quote of \$6,500, with results promised in 30 days.

MOTION: Mr. Meuleman moved, and it was seconded by Director Mooney that the study group approve expending \$6,500 on the appraisal of the two Department of Labor buildings in Boise. The motion passed unanimously.

FUNDS FOR PRELIMINARY DESIGN

When this study group was formed it was appropriated \$100,000 for expenses, Mr. Reynolds remarked. At its last meeting, the group discussed utilizing the remaining balance of their funds for preliminary design work on Building 4 at the Chinden Campus for the Department of Labor. The \$6,500 appraisal cost is the only expense that will be

incurred, he said, and he recommended the remaining funds be transferred to Public Works to open a project for Building 4. Mr. Miller suggested the funds would be used for an analysis of the infrastructure, and to evaluate the needs of the Department of Labor.

Mr. Meuleman pointed-out that funding was made available to develop the site through the Idaho State Building Authority (ISBA) when the property was acquired. Not all these dollars have been committed and he questioned why they would not be used for the proposed building assessment.

Chairman Winder questioned whether conducting a building assessment for the Department of Labor is an appropriate use of the \$100,000 allocation to the study group for expenses. Mr. Reynolds noted that unspent funds appropriated for this committee will revert at the end of the fiscal year. Representative Anderst responded that it would be in the state's best interest to let the unspent appropriation revert since using the funds for a building assessment would be outside the expressed intent.

Mr. Miller indicated staff is trying to wrap up projects to reconcile an accounting of the \$29,250,000 available for construction upgrades from the bond proceeds.

MOTION: Representative Anderst moved, and it was seconded by Mr. Carley, that the study group let the remaining unallocated \$100,000 revert to the General Fund, unless a use for the funds is identified before the end of the Fiscal Year. The motion passed unanimously.

ITD PROPERTY

Chairman Winder reported that he has been in contact with Idaho Transportation Department (ITD) director, Brian Ness, regarding the department's decision to move to the Chinden Campus. ITD has a couple of new board members, he said, as well as a new board chairman. For the time being, the board has indicated it is comfortable staying in its current location. He said he will revisit this issue later in the year with Director Ness, who believes there are efficiencies to be realized in a new building, he said.

ADJOURNMENT

The Study Committee on Locations of State Agencies was adjourned at 10:50 am.



Diane K. Blume, Program Specialist
Department of Administration